

# Vendor/Exhibitor Rules & Regulations

Vendors/Exhibitors may **check-in and setup** beginning **Friday, September 29<sup>th</sup>, 2023 at 9am-4:30pm** or **Saturday, September 30<sup>th</sup> 7am-9:00am**. **All vehicles must be removed from the festival area by 9:00 AM**. If you have not checked in by **September 30<sup>th</sup>, 2023 at 9:00 AM**, booth registration fees and space may be forfeited.

1. No merchandise, demonstrations, or displays are allowed in the aisles/on the paved roadway. They must be kept clear for safety reasons. Festival hours are **Saturday, September 30<sup>th</sup>, 2023, 10am –7pm**.
2. Vendors/Exhibitors must have a **sign/banner** identifying their booth and must keep their own booth space clean.
3. The **sale or use** of any items that are of an irritable nature (*excessive noise & trash such as poppers & silly string*) are not allowed.
4. The Events Center, Duplin County Tourism Development Authority, Duplin County Board of Commissioners, Duplin County Agri-Community Center Foundation, NC Muscadine Festival, and Duplin County will not accept or knowingly allow the display or sale of any **item deemed questionable** in nature or of a demoralizing content. The Events Center reserves the **right to reject or accept** any exhibitor.
5. All booths using **flammable liquids or gases** shall comply with the Fire Marshal's regulations. Electrical codes shall also apply. **All required permits and licenses must be obtained prior to booth setup from Duplin County Environmental Health at 910-296-2126**.
6. **Vendors/Exhibitor booths will be assigned upon receipt of an approved festival application and fee payment. Each vendor will receive two (2) parking passes, which allows your vehicle(s) entry/re-entry to the vendor parking lot. Each vendor also receives two (2) vendor wristbands, allowing entry/re-entry at the main gate. A maximum of two (2) additional wristbands may be purchased for \$10 each (please indicate on Application form). Note: Vendors/Exhibitors may receive their commemorative wine glass by having their wristbands individually validated at the wine glass station located at the main gate.**
7. The **location of all Vendor/Exhibitor booths** is at the discretion of the Muscadine Festival.
8. **Events Center management makes reasonable efforts to protect the property** of those working at or attending the festival but disclaims any liability for loss or damage sustained while the Festival is in progress, being set up or taken down.
9. Vendors/Exhibitors who would like to insure their booths/exhibits must do so at their own expense. The Events Center, Duplin County Tourism Development Authority, Duplin County Board of Commissioners, Duplin County Agri-Community Center Foundation and Duplin County are not responsible for damaged, lost or stolen items or accidents.
10. **For their safety, children** must be accompanied and supervised by an adult at all times on the premises.
11. **NO PETS, NO CONCEALED WEAPONS, NO ALCOHOLIC BEVERAGES, NO PROJECTILE SHOOTING OBJECTS**
12. The **vendor/exhibitor signature** below indicates that they have read and agreed to these guidelines and policies. Please return with your application. **Deadline for submission is September 1, 2023.** You may want to keep a copy for your reference and records.

I have read these Rules and Regulations and agree to abide by them.

\_\_\_\_\_  
Signature of vendor/exhibitor

\_\_\_\_\_  
Date